



Sundays River Valley  
Municipality  
Masipala  
Munisipaliteit

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U verw. / Your ref:  
Isalathiso sakho:

Dns verw. / Our ref: 3/4/2  
salathiso sethu:

**INTERNAL MEMORANDUM**

**TO :** THE SUPPLY CHAIN  
**FROM :** COMMUNICATION OFFICER  
**DATE :** 12 SEPTEMBER 2016  
**SUBJECT :** REQUEST TO PROCURE MARKETING MATERIAL FOR SRVM

This correspondence serves to get authorization to execute the above mentioned material as it will have financial implication. The material is meant to brand the events of the municipality and communicate our message through Banners, official frames, podium, camera, mobile PA system. All the listed items are an expectation for every communication unit in the Municipality as by the Government Communications handbook.


Financial Implications

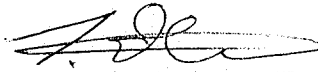
AVAILABLE FUNDS	VOTE NUMBER	ITEM
<i>N. Masipala</i>	<i>13</i>	<i>13/09/16</i>

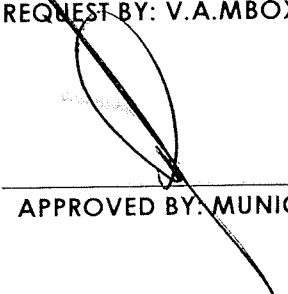
Item	QNT	Features
Camera	1	<ul style="list-style-type: none"> <li>• 18MP APS-C 'Hybrid CMOS' sensor</li> <li>• Phase detection AF from imaging sensor for Live View and Video</li> <li>• Continuous autofocus in movie mode with subject tracking</li> <li>• 14-bit DIGIC 5 processor</li> <li>• ISO 100-12800 standard, 25600</li> </ul>

Rig alle korrespondensie aan die Munisipale Bestuurder • Address all correspondence to the Municipal Manager  
Nceda uthumela yonke imbalelwano ku Mphathi kaMasipala

			<ul style="list-style-type: none"> <li>expanded</li> <li>• 5 fps continuous shooting</li> <li>• 9 point AF system, all sensors cross type, central sensor F2.8 (from 60D)</li> <li>• 63 zone iFCL metering</li> <li>• 1080p30 video recording with built-in stereo mics</li> <li>• 1.04m dot 3:2 touch-sensitive vari-angle Clear View II LCD (capacitive type, multi-touch support)</li> </ul>
Wall Banner	1		5 meter long and Design
Pull Up Banners	4		Normal Size and Design
Voice Recorder	1		Long Distance Spy Voice Recorder, 448 x 35956.5KB
Half Shoulder Photo Frames	5	Wooden Frames	210 x 297mm
PA system	1	EPS500MP3 500W 8-Channel Portable PA System	PA System with Mini Mixer and 2 roving Microphones
PA System mobile	1	PA with Hybrid MX1223 PD 600watt powered mixer	PA System with Mix and 1 Microphone. PA system / Loud Hailer
Official SA Flag with Pole	8	Normal Size- 180 x 120cm	Y-Shaped Official South African Flag
SRVM Official Flag with a Pole	8	Normal Size- 180 x 120cm	Light Blue in Colour with SRVM logo in the Middle
1 Glass Stand Podium with SRVM Logo and 1 Wooden Stand Podium with SRVM Logo	2	Normal Size	CVC Normal podium

  
 REQUEST BY: V.A.MBOXELA

  
 RECOMMENDED BY: IDP MANAGER

  
 APPROVED BY: MUNICIPAL MANAGER