



**Sundays River Valley
Municipality
Masipala
Munisipaliteit**

P.O. Box 47
Kirkwood
6120

(042) 230 7700
(042) 230 0468
mzuqhamile@gmail.com

Ons verw. / Our ref:
Isalathiso sethu: P/

U verw. / Your ref:
Isalathiso sakho:

**SPECIFICATION FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE
PROFESSIONAL SERVICES TO ENHANCE RISK MANAGEMENT**

1. Technical review of and input into the proposed risk management strategy
2. Review of SRVM Fraud Prevention Plan
3. Technical review and input into the proposed terms of reference for the Municipal Public Accounts Committee
4. Technical review of the proposed SRVM Internal Audit Methodology/Policy and procedures
5. Conduct/Facilitate a workshop of Staff and Council on
 - a. The proposed Fraud Prevention Plan
 - b. The proposed Risk Management Strategy and Policy
 - c. Proposed Internal Audit methodology /policy and procedures
 - d. The proposed MPAC terms of reference

Points will be earned on functionality as follows:

1. Number of "public sector clients" serviced in similar work
2. Methodology

Similar work is limited to:

- Internal Audit
- Risk Management
- Fraud Prevention

Experience in non-public sector projects will yield half the points indicated in the table below for allocation of points for functionality

Number of clients serviced	Points to be awarded
No of clients serviced	0
1 – 4 clients	5
5 – 8	10
8 – 15	20
More than 15	25

Rig alle korrespondensie aan die Munisipale Bestuurder • Address all correspondence to the Municipal Manager
Nceda uthumela yonke imbalelwano ku Mphathi kaMasipala

Points will be allocated on functionality based on a concise, suitable and meaningful proposal on the following:

ASPECTS OF METHODOLOGY	POINTS
Alignment of the proposed policy to relevant municipal risk management frameworks	5
Setting up of relevant structures for risk management	5
Relevant appointments to assign the responsibility for risk management	5
Risk management thresholds for accepting and allowing risk	5
Specific local government guiding legislation for the risk management proposal	5

Bidders must obtain 60% on functionality to proceed to the next evaluation stage

PREPARED BY:

MZUQHAMILE MBANGI



CHIEF INTERNAL AUDITOR

DATE... 31/10/2016

APPROVED BY:

LMR Ngoqo



MUNICIPAL MANAGER

DATE... 31/10/2016

Rig alle korrespondensie aan die Munisipale Bestuurder • Address all correspondence to the Municipal Manager
Nceda uthumela yonke imbalelwano ku Mphathi kaMasipala